

St. Maximilian Kolbe Pastoral Council Meeting

Large Conference Room

May Minutes

May 4, 2022 – 7:00-9:00PM

Pastoral Council Members Present

Michelle Asbrock

Lisa Ciccia

Adam Gecewich

Amanda Hinger

Daren Keenan (chair)

Michelle Meyer

Chuck Michael

John Prince

Lisa Schafer

Rose Wiedenmann

Pastoral Council Members Absent

Dennis Blake, Kathie Grace Roberts

Notable Others:

Fr. Jim Riehle – Pastor

Staff – Helen Mondy, Business Manager

Outreach Commission – Glenn Algie

Parish Life and Stewardship Commission – Gerri Walsh

Worship and Sacraments Commission – Nancy Feverston

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

Guests – Three people discerning a nomination to PC

Guests– Earl Hill from Finance Council observed the meeting

➤ **Opening Prayer**, Leadership Discernment Prayer

➤ **Together We Grow Update** (Fr. Jim)

- ✓ Demolition phase for new entrance
- ✓ Permits are complete
- ✓ Entrance will always be available to the Church; but it might be a temporary entrance
- ✓ Several parishioners have offered to help develop a new fundraising committee; \$1.5M needed to fully complete project

➤ **Pastor's Report** – (Fr. Jim)

- ✓ Staff changes:
 - Originally looking for a PT admin person – Needs were reevaluated; We are now looking to hire someone as a fulltime position
 - New facilities person: Offer made and accepted, Person starts on June 1
- ✓ Parish Lenten project: Water wells for Uganda; \$224,000 deposited at this time; Sites for additional wells are being reviewed
- ✓ March 19 pilgrimage rescheduled for May 28 – Memorial Day weekend
- ✓ Holy Week: Holy Thursday – Easter Sunday; 6000 people attended the different liturgies
- ✓ June 18, Fr. Simon Peter farewell dinner and going away party
- ✓ Easter dinner – 80-100 people attended
- ✓ K of C donating money for St. Max statue; design phase discussion occurring now; will be placed inside building
- ✓ Mass schedule committee has submitted recommendations to Fr. Jim. Letters will be sent to parishioners, banners hung, etc. to inform the St. Max community of our new Mass times
- ✓ June 16, last 6:30 Mass
- ✓ June 25/26 first weekend of new Mass schedule
- ✓ Discussed Holy Week Liturgies and their significance; Fr. Jim, in making decisions, evaluates if a custom diminishes or elevates the liturgy. If it diminishes, Fr. will not include it.

- ✓ Seminarian intern – 9 months – school year beginning August or September

➤ Lightning Round

- ❖ **Discernment** (Lisa and Rose)
 - Names for new commission and council members will be drawn at 4:30 Mass on Pentecost weekend
- ❖ **Directory** – (Michelle Asbrock) Looking for an online option; Michelle will continue to research; a 30-day trial period available; privacy settings were questioned – this needs research
- ❖ **Listening Sessions** – (Chuck Michael) nothing new to share
- ❖ **PC Festival Basket** – (Daren Keenan) collecting money before end of the month

➤ Council/Commission Updates

- **Finance Council** (Keith Gehring)

Financial Report Fiscal Year-To-Date as of March 31, 2022

	Actual	Budget	Favorable (Unfavorable) \$ Variance	Favorable % Variance
Total Income	1,771,704	1,835,074	(63,370)	-3.5%
Expenses:				
General & Administrative	1,263,939	1,223,162	(40,777)	-3.3%
Ministry & Liturgy	47,148	53,756	6,608	12.3%
Religious Formation	47,458	94,860	47,402	50.0%
Outreach	9,402	12,970	3,568	27.5%
Facilities	270,523	255,146	(15,377)	-6.0%
Fundraising	56,164	36,300	(19,864)	-54.7%
Capital	37,953	14,275	(23,678)	-165.9%
Total Expenses	1,732,587	1,690,469	(42,118)	-2.5%
Net Income	39,117	144,605	(105,488)	

Note: Sunday Collections of \$1,227,650 are under budget by \$43,251. 51.6% from Faith Direct.

The Fiscal Year 2021/2022 Budget reflects Revenue more than Expenses in the amount of \$97,628. Income Budget of \$2,406,638 and Expense Budget of \$2,309,010. Almost all the \$97,628 is designated to Raise the Roof.

We currently have no debt/loans.

Finance Council Areas of Focus and Reporting for FY 2022

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$1,618,644 in available funds for the project.
 - Pledges total \$3,842,013; \$3,434,478 collected as of 3-31-2021.
 - Contract signed with Archdiocese legal team and Conger. Construction has started!!!
 - Architects are working to get building permit from Butler County.
 - \$2.012M total costs for shell construction. Available funds (1st bullet) + \$133K from contingency + \$50K from operating “profit” = \$1.799M.
 - Expected pledge payments in 2022 = \$86,910. **But need payments of \$213,892, a \$127K+ gap.**
- Funding for the church roof replacement.
 - Expect that we will need 100% in cash to start.
 - As of March 31, \$367,310 has been collected for the roof replacement.

- We budgeted \$92K as income from both RTR envelopes and RTR Raffle. We currently have \$128K.
- Balance of the Contingency Fund as of July 31 is \$135,662. **Almost all of this will go to TWG.**
- FC to reviewed 2022-2023 budget (start on July 1). Will present to Pastoral Council in May meeting.
- Pass collection baskets at Easter masses was a success. Plan to re-implement with new Sunday Mass schedule in July.

➤ **Worship and Sacraments Commission** (Nancy Feverston)

- Discussed and reviewed Liturgical Seasons of Lent and Triduum

➤ **Outreach Commission** (Glenn Algie)

- Chosen Ministry - The Outreach Commission will provide and serve dinner at Serve City May 21st.

➤ **Parish Life and Stewardship Commission** (Gerri Walsh)

- Upcoming Events
 - Fr. Simon Peter farewell, K of C planning, looking for volunteers
 - July 2, St. Max day at GABP; choir sings
 - Movie, 'Family Camp', AMC Theatres May 12-18
 - Christmas Concert with Ron Miller, during octave of Christmas season 2022

➤ **Evangelization and Catechesis Commission** (Holly Moran)

- No report available

➤ **Committee Updates**

❖ **Twining Liaison** (Dennis Blake)

• **Financial Report**

- Twining Account \$17,210.02 through March 31
- Holy Angels \$4075 through March 31
- Water Wells \$224,182.05

• **Water Wells Parish-wide Lenten Project**

- It is estimated \$250,000 was raised for water wells. At a cost of \$5100 per well, 49 wells will be built. All donations should be tallied by the end of May. Fr. Henry signed a contract with the drilling company and expects drilling to begin after first payment received. Payments will be in thirds. Committee agreed to have Helen Mondri send first payment.
- The water well contractor is a parishioner of St. Patrick's Parish. He has been drilling for 16 years and has a good reputation.

• **Pen Pal Update**

- St. Max letters still have not been received by St. Patrick's. David Okwii was going to check with the post office.

• **Fr. Henry, David Okwii & Stephen Kiesebo Visit (5/2-5/15)**

Fr. Henry, David Okwii and Stephen Kiesebo visas were denied. Everyone asked to keep them in their prayers. Hopefully they will be approved in the future. Dan reached out to Senator Warren Davidson to see what else can be done.

• **Holy Angels Tuition – Second Term**

- 49 students are being supported. These students are the neediest and were identified by Fr. Henry. Emmanuel, head teacher, is supposed to write an update, including performance incentives, for the students. Once he sends update, \$5000 for second term will be sent. This term begins in May.
- Discussion was held regarding other ways to support the school. Teachers, if paid, only receive \$12/mo. Other areas of need include mattress replacement, upkeep, etc.

- **St. Patrick's Requests**

- Motion to send money for PA System (\$10,000) and Catechist Cassettes \$2,000) provided the new bids were within 10% of original bids. Motion approved.

- **Budget Presentation** (Keith Gehring and Helen Mondri)

2022-2023 Budget Presentation (FY2023)

Questions will be taken and answered by Keith and Helen through May 18

PC will vote to approve budget at June PC meeting

- **Formation** – Article on 'The Mass of Vatican II'

- **Closing Prayer**