

St. Maximilian Kolbe Pastoral Council Meeting

Large Conference Room

June Minutes

June 1, 2022 – 7:15-8:15PM

Pastoral Council Members Present

Dennis Blake
Adam Gecewich
(vice chair)

Amanda Hinger
Daren Keenan (chair)
Chuck Michael

John Prince
Kathie Grace Roberts
Rose Wiedenmann

Pastoral Council Members Absent

Michelle Asbrock, Michelle Meyer, Lisa Ciccio, Lisa Schafer

Notable Others:

Fr. Jim Riehle – Pastor

Staff – Helen Mondy, Business Manager

Outreach Commission – No representative present

Parish Life and Stewardship Commission – No representative present

Worship and Sacraments Commission – Paula Fogt

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

➤ Opening Prayer

➤ Together We Grow Update (Fr. Jim)

- ✓ Fr. Jim met with 2 parishioners who work professionally in the development field; Advice is to scrap the current TWG branding and change to something more appropriate given where we currently are in the building process; Close the Gap is more descriptive.
- ✓ Parishioners willing to volunteer for follow up work are needed (willing to make phone calls to potential donors). If you are willing to help or know someone who would be, send names to Fr. Jim.

➤ Pastor's Report – (Fr. Jim)

- ✓ Staff changes:
 - Fulltime admin person – currently being advertised; interviews shortly; many responses; New hire will hopefully begin in July
 - New facilities person has started June 1
- ✓ June 18, Fr. Simon Peter farewell dinner and going away party
- ✓ New Mass schedule June 25/26
- ✓ K of C statue of St. Max – working on design – will be placed in gathering space upon completion
- ✓ Pieta, Anonymous donation by one of our parish families; a marble statue: 5' tall, 4.5' wide, 2' deep; to be placed in front of the clear window/between the 13th and 14th Stations of the Cross
- ✓ Additional votive candles will be added in the future
- ✓ Youth room will be finished this week – First Friday of June, Fr. Jim will dedicate the new youth room after Mass
- ✓ Evangelization & Catechesis – No need for a commission, although it will remain one of the '4 quadrants' – Most of the staff members lend a hand towards this group
- ✓ Font - last ditch effort- not leaking as fast; \$70,000 to replace – a committee of 10 people is in place to make recommendations to Fr. Jim; a replacement font is in the budget

➤ New Business

- ✓ Pastoral Council gathering in July for new and old members; Daren and Fr. Jim to find a date; If no one from PC hosts, it could be held at the rectory
 - Katie Keenan will be asked to set up a sign-up genius – for a potluck type dinner
- ✓ Adam will become new PC chair; a vice chair will be chosen at August meeting
- ✓ At Fr. Jim’s direction, 4 new people will be chosen as first year members for PC; for one year only, 14 people will be on PC as there will be 6 third year members
- ✓ Fundraiser – American Heritage Girls Butterbraids for October 2022
 - Unanimous approval

➤ Lightning Round

- ❖ **Discernment** (Lisa and Rose)
 - Names for new commission and council members will be drawn at 4:30 Mass on Pentecost weekend
 - This applies only to Finance and Pastoral council; all other commissions will gratefully be taking all who have an interest in helping their commissions

➤ Council/Commission Updates

- **Finance Council** (Keith Gehring)

Financial Report Fiscal Year-To-Date as of April 30, 2022

	Actual	Budget	Favorable (Unfavorable) \$ Variance	Favorable % Variance
Total Income	1,981,617	2,049,068	(67,451)	-3.3%
Expenses:				
General & Administrative	1,379,242	1,351,784	(27,458)	-2.0%
Ministry & Liturgy	58,251	63,966	5,715	8.9%
Religious Formation	50,742	103,655	52,913	51.0%
Outreach	10,198	16,073	5,875	36.6%
Facilities	299,508	279,025	(20,483)	-7.3%
Fundraising	51,627	55,800	4,173	7.5%
Capital	32,426	84,818	52,392	61.8%
Total Expenses	1,881,994	1,955,121	73,127	3.7%
Net Income	99,623	93,947	5,676	

Note: Sunday Collections of \$1,550,639 are under budget by \$58,598. 52.4% from Faith Direct.

The Fiscal Year 2021/2022 Budget reflects Revenue more than Expenses in the amount of \$97,628. Income Budget of \$2,406,638 and Expense Budget of \$2,309,010. Almost all the \$97,628 is designated to Raise the Roof.

We currently have no debt/loans.

Finance Council Areas of Focus and Reporting for FY 2022

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$1,558,226 in available funds for the project.
 - Available funds are decreasing as we are paying bills now.
 - Pledges total \$3,845,663; \$3,443,967 collected as of 4-30-2021.

- Contract signed with Archdiocese legal team and Conger. Construction has started!!!
- \$2.210M - \$268K (already paid) = \$1,943K remaining costs for shell construction. Available funds (1st bullet) + \$133K from contingency + \$50K from operating “profit” = \$1.741M.
- Expected pledge payments in 2022 = \$86,910. **But need payments of \$202K, a \$115K+ gap.**
- Funding for the church roof replacement.
 - Expect that we will need 100% in cash to start.
 - As of April 30, \$381,717 has been collected for the roof replacement.
 - We budgeted \$92K as income from both RTR envelopes and RTR Raffle. We currently have \$142K.
- Balance of the Contingency Fund as of April 30 is \$135,662. **Almost all of this will go to TWG.**

➤ **Worship and Sacraments Commission** (Paula Fogt)

- Liturgical evaluations: Favorable comments regarding: Easter Sunday music, incorporating May crowning into the liturgy, flowers that parishioners provided for May Crowning, First Communicant reception of the Sacrament before the congregation and reception under both species
- We will have a seminarian join us in August

➤ **Outreach Commission** (No representative present)

- Faith Alliance: Faith Alliance is participating in the Liberty Township’s 4th of July Parade to bring awareness to the work that they do. They are in need of volunteers for the Parade as well as the Summer lunch program and Summer literature program.
- Serve City Dinner: The Commission has agreed to take responsibility for a Fall and Spring Dinner to help this wonderful Ministry.
- Brainstorm how to increase participation in Outreach. The Commission agrees that we have a visibility problem and improving that is a major priority for the coming year. We are going to seek increased visibility through pulpit announcements, bulletin coverage and more exposure on our Facebook page. We are going to celebrate a “Ministry of the Month” through the various means set forth above and began a schedule for those ministries which we will refine at next month’s meeting. We are also going to do a better job of showing the parish exactly where their money is going and better highlight the many great things that this Parish accomplishes.

➤ **Parish Life and Stewardship Commission** (No representative present)

- No report available

➤ **Evangelization and Catechesis Commission** (Holly Moran)

- Parish Ministry Updates
 - Retreat team planning – if anyone is interested, help is needed
 - “A Chance to Serve” – check out the parish webpage, there are many tangible ways to put one’s faith into action and live out the corporal works of mercy
- Catechesis
 - Acutis Lounge, our new youth ministry room, is ready
- Evangelization
 - 1% Challenge, Fr. Simon Peter has been sharing Lectio Divina on Mondays. Kathy McGill will take over this coming year
 - The Search – Since the Search movie screening event, 27 small groups have been formed. Over 44 parishioners came forward to lead small groups and over 150 participants watched the series through the Lent and Easter seasons
 - Evangelization Core Team
 - Young Adult activity each month
 - Outbound calls to reach inactive parishioners

➤ Committee Updates

❖ **Twinning Liaison** (Dennis Blake)

• **Financial Report**

- Twinning Account \$18,988.02
- Holy Angels \$8,216.00
- Water Wells Mike reported that St. Max has raised approximately \$253,000.
To date: \$83,434.30 sent to dig wells.

• **Water Wells Parish-wide Lenten Project**

- An estimated \$253,000 was raised for water wells with possibly another \$10,000 coming in by the end of the month. Phase one for the digging of 34 deep wells is underway. To date, 10 wells have been dug with three operational. Contractor stated he will be able to dig at a better pace. The contractor Etomet Stephen requested a partial payment of \$25,000 to aid in fuel costs. This amount will be deducted from the second payment which be sent upon completion of the next 17 wells. The water well contractor is a parishioner of St. Patrick's Parish. He has been drilling for 16 years and has a good reputation. Weekly calls will be made with contractor to obtain updates.

• **Pen Pal Update**

- The letters sent from St. Max to St. Patrick's still have not been received. The hope was that they would have been received by Easter. The message received is "Attempted and failed delivery." Follow up continues.

• **Holy Angels Tuition – Second Term**

- The teachers were not paid for two years, and they are now only receiving partial salary. Idea suggested that money be sent to help with salaries. Also suggested that students and/or their families be spotlighted in the bulletin.
- There are many pressing issues facing the school. Food for the children is an issue. There are some sanitary issues in the girl's dormitory. A latrine will be installed and possibly an incinerator.
- The "Holy Angels College Sponsorship Guide" was distributed. Recommended that \$5,000 be sent for second term.
- Weekly calls will be made to keep updated on Holy Angels.

• **Archdiocese Water Well Application**

- Dan reported that the application is in process. Determination will be made by Mike Gable.

➤ **Budget Presentation** (Keith Gehring and Helen Mondri)

PC vote to approve FY2023 (2022-2023) budget

Unanimous approval

➤ **Closing Prayer** Leadership Discernment Prayer