

St. Maximilian Kolbe Pastoral Council Meeting

February Minutes

Large Conference Room

February 2, 2022 – 7:00-9:00PM

Pastoral Council Members Present

Michelle Asbrock

Adam Gecewich

Amanda Hinger

Daren Keenan – chair

Michelle Meyer

Chuck Michael

John Prince

Kathie Grace Roberts

Lisa Schafer

Rose Wiedenmann

Pastoral Council Members Absent

Dennis Blake, Lisa Ciccia

Notable Others:

Fr. Jim Riehle – Pastor

Staff – Holly Moran

Outreach Commission – Shari Skorcz

Parish Life and Stewardship Commission – No representative present

Worship and Sacraments Commission – No representative present

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

➤ Opening Prayer

➤ Together We Grow, Update (Fr. Jim)

- ✓ Bureaucracy at work: newest wrinkle is the building permit requiring additional bathrooms. Fr. Jim is working to resolve this with the Architectural committee
- ✓ Final contract has not been signed yet as HVAC is being finalized
- ✓ March 13; a groundbreaking ceremony will be held; 1:30 (after Mass) welcome, prayer, ceremonial groundbreaking, etc. (many ideas are being considered)
- ✓ Future bulletin will include 2 or 3 pages to clarify financial implications of shell being built; pledge gap to be closed, construction costs, furnishings costs, etc.
- ✓ New people and energy are welcome and needed

➤ Pastor's Report – (Fr. Jim)

- ✓ First Fridays; Evening Mass has been added
- ✓ Feb 5/6; halfway mark of our 'Put out into the Deep' theme
- ✓ Throughout February, one of the pastoral associates of their 'quadrant' will be giving a witness at Mass
- ✓ Outreach project for Lent is to build wells for our sister Parish; Need 31 at a cost of \$5000 each; our goal is simply to raise funds for as many wells as possible
- ✓ Starting the first Sunday of Lent, the Parish will watch 'The Search' video series - seven episodes are available in this series; Location for this kickoff event is TBD
15 parishioners have volunteered to be Search 'Guides' at this point; small groups would be formed to watch the remaining 6 episodes; For example, a virtual group, different ministries could form a group, etc.; 30-40 guides would be ideal; They would basically act as a communication liaison. Discussion questions would be provided. Individual preparation would not be required
- ✓ Fr. Simon Peter's last Masses will be June 18 and 19; Saturday evening (June 18) will be his farewell celebration

- ✓ MAP Process: Pastoral Associates feel this process is effective as it currently stands; It is a great tool to check in with Ministry leaders and evaluate the effectiveness of their ministries. Great strategic planning tool.
 - Does PC need to continue their involvement? Lisa Schafer – motion for Pastoral Associates to move forward with MAP process without Pastoral Council’s review; Chuck Michael seconded motion; all PC members approved

➤ Lightning Round

- ❖ **Old Business**
 - PC Bylaws were given out for all to review
- ❖ **Listening Sessions**
 - Chuck and Daren and Sarah need to meet
- ❖ **Discernment** (Lisa and Rose)
 - Daren, Chuck and John stepping down from PC this year; so, PC will need 3 new members
 - Feb 28 – Mar 25; nominations open
 - June 5 is Pentecost
 - Discernment meetings: Lisa looking for ideas and suggestions to change format
 - Council and Commissions: during discernment process all need to incorporate the discernment prayer into their meetings
- ❖ **Fundraiser Approvals**
 - HS youth group garage sale; May 7/8 for Steubenville Conference; YES, unanimous approval
 - Bake sale during Fish Fry on March 11 for St. Gabes; YES, unanimous approval
 - Discussion as to who is ultimately responsible for the Fish Fry fundraising ... PC or Lakme
- ❖ **Improved technology**
 - Needed in the gym! Do we wait until new room is constructed in the TWG campaign or work on gym improvements now...?
 - Daren to invite Larry Witsken to next meeting to share his thoughts
- ❖ Praying together list; As a Council, we are asked to pray for the other Commissions and Councils. Dena will supply Daren with a list we have used in the past
- ❖ Baptismal Font: work to identify leak issue continues
 - Easter weekend will be ok; we’ll lose 55 gallons for the day
 - If a new font is needed, it will be expensive

➤ Council/Commission Updates

➤ Finance Council (Keith Gehring)

Financial Report Fiscal Year-To-Date as of December 31, 2021

	Actual	Budget	Favorable (Unfavorable) \$ Variance	Favorable % Variance
Total Income	1,112,250	1,164,452	(52,202)	-4.5%
Expenses:				
General & Administrative	825,583	809,229	(16,354)	-2.0%
Ministry & Liturgy	35,275	37,897	2,622	6.9%
Religious Formation	31,891	64,040	32,149	50.2%
Outreach	7,015	9,270	2,255	24.3%
Facilities	164,912	173,486	8,574	4.9%
Fundraising	14,484	9,900	(4,584)	-46.3%
Capital	14,831	3,250	(11,581)	-356.3%
Total Expenses	1,093,991	1,107,072	13,081	1.2%
Net Income	18,259	57,380	(39,121)	

Note: Sunday Collections of \$882,144 are under budget by \$34,124. 53.3% from Faith Direct.

The Fiscal Year 2021/2022 Budget reflects Revenue more than Expenses in the amount of \$97,628. Income Budget of \$2,406,638 and Expense Budget of \$2,309,010. Almost all the \$97,628 is designated to Raise the Roof.

We currently have no debt/loans.

Finance Council Areas of Focus and Reporting for FY 2022

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$1,439,955 in available funds for the project. \$1,218,801 is invested in an AOC note currently earning 1.45% interest. The remaining \$125,649 is invested in accounts at PNC Bank to be used for immediate needs and with AOC waiting for disbursement to St. Max.
 - Pledges total \$3,822,361; \$3,361,305 collected as of 12-19-2021.
 - Architects are working contracts with Archdiocese legal team and Conger.
 - Architects are working to get building permit from Butler County.
 - Expected pledge payments in 2022 = \$156,038. **But need payments of \$283,571, a \$127K gap. Also need \$46K "profit" from operations.**
- Funding for the church roof replacement.
 - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years. Currently on 10-year plan during 2024-25 fiscal year.
 - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
 - Bid received in February 2020 had a quote of \$1,005,550. 2nd bid in Jan '21 bid of \$689-764K.
 - As of December 31, \$289,891 has been collected for the roof replacement. \$270,677 is invested in an AOC note currently earning 1.45% interest. The remaining \$19,214 is invested in PNC accounts.
 - Expect that we will need 100% in cash to start.
 - Raise The Roof raffle is ongoing now. Drawing is on Mardi Gras (March 1).
- Balance of the Contingency Fund as of July 31 is \$134,688. The funds are invested in an AOC note currently earning 1.45% interest. \$95,589 in 2nd Contingency Fund. **Almost all of this will go to TWG.**
- Budget process is starting this month. Bring your financial needs to me/appropriate church leader.

➤ **Worship and Sacraments Commission** (Mary Ella)

- Mass times – Beacons of Light
 - A 4-member subcommittee was established to spearhead surveying the parish at large regarding the possible need to eliminate one Sunday Mass, since we will only be assigned one priest.
 - Several different options of Mass times will be created and then sent to parishioners for their feedback.
 - The decision will be made ultimately by the pastor.

➤ **Outreach Commission** (Shari Skorcz)

- Cathy Borders from Faith Alliance gave an overview of Faith Alliance programs and the community service provided by linking 12 local churches in the West Chester, Liberty Twp. area.
- Kyle and Lisa Schafer from the St. Max West Liberty Outreach Ministry along with members from the ministry would like to participate in a Faith Alliance Program: X DAYS - held April 23, 30, and May 7, 2022. Many local organizations and individuals receive X-ternal service work during these designated weekends.
- 'Feed Our Neighbors in Need' is another Faith Alliance program being supported by St. Max. Heather LaMarca will coordinate the food drive. Feed Our Neighbors in Need is an annual collaborative community food drive hosted by the Faith Alliance. Church partners gather & distribute food to local food pantries feeding our neighbors in need.
- Respect Life Ministry - Bake sale very successful in raising money to give monetary assistance in sending young members from St. Leo's parish to the Right for Life March in Washington, DC.

➤ **Parish Life and Stewardship Commission** (Gerri Walsh)

- Upcoming PLS Events
 - Movie Night 2/25 Providing opportunity to pre order pizzas, encourage to dress comfy & bring chairs, sleeping bags, drinks. Finding Nemo will be shown.
 - Fat Tuesday Pancake Dinner 3/1 @ 5:00 PM
 - Easter Egg Hunt / Potluck / Kids Activities 4/20 @ ???

➤ **Evangelization and Catechesis Commission** (Holly Moran)

- Upcoming Parish Ministry Events
 - Women's Retreat March 11-13
 - The SEARCH Parish Lenten activity
 - Exodus 90 January 17 – Easter Sunday
- Evangelization Efforts
 - The young adult group will host a Lenten – Adoration on a Tuesday evening followed by a social hour at the Grainworks Brewery. This will be aimed at parishioners ages 18-25.

➤ **Committee Updates**

❖ **Twining Liaison** (Dennis Blake)

- No Report this Month

➤ **Discussion/Formation** DOMINUS EST – It is the Lord!

Reflections of a Bishop of Central Asia on Holy Communion

Discussion on pages 19-51, (the remainder of book)

➤ **Closing Prayer**