

St. Maximilian Kolbe Pastoral Council Meeting

Large Conference Room

April Minutes

April 6, 2022 – 7:00-8:30PM

Pastoral Council Members Present

Michelle Asbrock

Dennis Blake (via web)

Lisa Ciccio

Adam Gecewich

Amanda Hinger

Daren Keenan (chair)

Michelle Meyer

John Prince

Kathie Grace Roberts

Lisa Schafer

Rose Wiedenmann

Pastoral Council Members Absent

Chuck Michael

Notable Others:

Fr. Jim Riehle – Pastor

Staff – Mary Ella Wielgos

Outreach Commission – Shari Skorcz

Parish Life and Stewardship Commission – Gerri Walsh

Worship and Sacraments Commission – Jo Zink

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

- **Opening Prayer**, Leadership Discernment Prayer every month through June
- **Mass Survey** (Mary Ella Wielgos)
 - Updated PC on progress and open discussion with PC
- **Together We Grow Update** (Fr. Jim)
 - ✓ Butler County permit still needs 4 follow-up actions before work can begin; delays from township; Fr. will keep us updated as to how work will impact parishioners; Weekly bulletin updates; ebulletin more be most accurate
 - ✓ 200+ people for groundbreaking
 - ✓ Fundraising brainstorming session: realization the communication hasn't been as fruitful as Fr. hoped; Fr. needs new ideas and would be grateful for additional help; even looking to outside for help
- **Pastor's Report** – (Fr. Jim)
 - ✓ Staff changes:
 - Looking for new PT admin person – waiting and reevaluating needs
 - Looking for new facilities person; only 1 candidate; Connor Zink is filling in temporarily
 - ✓ Parish Lenten project: Water wells for Uganda; no direct monetary goal; 34 wells are needed at \$5000 each
 - ✓ 2000 people attending Masses each weekend
 - ✓ Trivia night 90 people
 - ✓ March 19 pilgrimage; bus broke down and pilgrimage cancelled; no replacement bus was available; Rescheduled for May 28 – memorial weekend
 - ✓ Day of Mercy (Reconciliation) 130 people- busy all day long; 10-15 people per hour
 - ✓ Added Confession times available before Divine Mercy Sunday
 - ✓ Divine Mercy Holy Hour at 3pm
 - ✓ April 20, Wednesday – Easter dinner; 2000 eggs for an egg hunt
 - ✓ Baptismal Font work continues; request for new font in next year's budget; font will be full on Easter; it just leaks 55 gallons of water for day

➤ Lightning Round

- ❖ **Discernment** (Lisa and Rose)
 - Nomination process complete
 - Father says list is complete – committee is ready to start calling people
 - Commission and Council Needs:
 - Pastoral Council: 3; 12 nominees
 - Worship & Sacraments: 3; 12 nominees
 - Outreach: 5; 15 nominees
 - Finance: 1; 4 nominees
 - Parish Life & Stewardship: 5; 25 nominees
- ❖ **Fundraiser Approvals** – Mulch Sale
 - Boy Scouts, Fundraiser unanimously approved

➤ Council/Commission Updates

- **Finance Council** (Keith Gehring)

Financial Report Fiscal Year-To-Date as of February 28, 2022

	Actual	Budget	Favorable (Unfavorable) \$ Variance	Favorable % Variance
Total Income	1,566,125	1,618,646	(52,521)	-3.2%
Expenses:				
General & Administrative	1,095,041	1,084,694	(10,347)	-1.0%
Ministry & Liturgy	42,950	47,297	4,347	9.2%
Religious Formation	42,986	82,620	39,634	48.0%
Outreach	7,566	11,737	4,171	35.5%
Facilities	235,690	231,817	(3,873)	-1.7%
Fundraising	19,216	23,950	4,734	19.8%
Capital	21,249	4,333	(16,916)	-390.4%
Total Expenses	1,464,698	1,486,448	21,750	1.5%
Net Income	101,427	132,198	(30,771)	

Note: Sunday Collections of \$1,227,650 are under budget by \$43,251. 51.6% from Faith Direct.

The Fiscal Year 2021/2022 Budget reflects Revenue more than Expenses in the amount of \$97,628. Income Budget of \$2,406,638 and Expense Budget of \$2,309,010. Almost all the \$97,628 is designated to Raise the Roof.

We currently have no debt/loans.

Finance Council Areas of Focus and Reporting for FY 2022

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$1,487,998 in available funds for the project.
 - Pledges total \$3,839,256; \$3,409,348 collected as of 2-28-2021.
 - Contract signed with Archdiocese legal team and Conger. Construction has started!!!
 - Architects are working to get building permit from Butler County.
 - \$2.012M total costs for shell construction. Available funds (1st bullet) + \$230K from contingency + \$50K from operating “profit” = \$1.765M.
 - Expected pledge payments in 2022 = \$156,038. **But need payments of \$247,978, a \$92K+ gap.**

- Funding for the church roof replacement.
 - As of February 28, \$332,608 has been collected for the roof replacement.
 - Expect that we will need 100% in cash to start.
 - Raise The Roof raffle raised \$40K+ of which 20% was awarded in prizes. We budgeted \$47,000. But Sunday Roof envelopes was budgeted at \$60K but as of Feb 28, we are at \$80K of actuals.
- Balance of the Contingency Fund as of July 31 is \$134,688. \$95,589 in 2nd Contingency Fund. **Almost all of this will go to TWG.**
- FC to review 2022-2023 budget (start on July 1) at FC meeting in 2 weeks. Will present to Pastoral Council in May meeting.
- Need help to pass collection baskets at Easter masses.

➤ **Worship and Sacraments Commission** (Jo Zink)

- Mass survey times
- Handicap spaces

➤ **Outreach Commission** (Shari Skorcz)

- Feeding our Neighbors Food Drive - collected #3900, almost 2 tons of food collected
- X DAYS - St. Max Service Day Around the Community - Saturday, April 30; Many opportunities available
- Many service opportunities available, check bulletin

➤ **Parish Life and Stewardship Commission** (Gerri Walsh)

- Upcoming Events
 - Parish Easter Dinner / Potluck 4/20 @ 6:00 PM
 - Fr Simon Peter Going Away Party 6/18 @ 6:00 PM, Knights of Columbus and Twinning are planning
 - St Max Day at the GABP 7/2 @ 4:10 PM
 - Family Camp – Movie Screening, May 9th
 - Christmas Concert w/ Ron Miller 2022

➤ **Evangelization and Catechesis Commission** (Holly Moran)

- No report available

➤ **Committee Updates**

❖ **Twinning Liaison** (Dennis Blake)

- **Financial Report**
 - Twinning Account \$13,440
 - Holy Angels \$4025
 - Water Wells \$20,884 (Included February Faith Direct)
- **Water Wells Parish-wide Lenten Project**
 - Unofficially there are 22 wells which have been committed, four of those paid. There are three donors/potential donors who wish to remain anonymous. 21K faith direct
- **Pen Pal Update**
 - Connie reported that 126 letters were received from St. Max pen pals. An additional 65 letters were sent from the Pen Pal Subcommittee. There have been 34 families who have not sent letters the last two times. Connie will try to contact them to see if they are still interested.
 - Connie also stated that enough money was donated from St. Max Pen Pals to cover the postage of \$244.56.
 - There are Pen Pals from St. Max who would like to send money to their Pen Pals at St. Patrick's. This is discouraged and these Pen Pals should be referred to Dan.

- Fr. Henry is going to clarify with the catechists that the Pen Pal Program is to share and develop relationships, not a financial arrangement.
- **Bake Sale**
 - Mary Jo reported approximately \$605.00 was made for Twinning at Fish Fry. An additional \$650 was made in “Split the Pot.”
- **Fr. Henry, David Okwii & Stephen Kisembo Visit (5/2-5/15)**

Please pray that their scheduled interviews take place in order to obtain their visas. Airline tickets will be purchased after that. Price may be high but Twinning Ministry will cover as previously committed.

➤ **Closing Prayer**