

# St. Maximilian Kolbe Pastoral Council Meeting

'Youth' Room

August Minutes

August 4, 2021 – 7:00-8:30PM

## Pastoral Council Members Present

Michelle Asbrock

Dennis Blake

Lisa Ciccio

Amanda Hinger

Daren Keenan – chair

Michelle Meyer

Chuck Michael

John Prince

Kathie Grace Roberts

Lisa Schafer

Rose Wiedenmann

## Pastoral Council Members Absent

Adam Gecewich

## Notable Others:

Fr. Jim Riehle – Pastor

Staff – No representative

Outreach Commission – Shari Skorz

Parish Life and Stewardship Commission – No representative

Worship and Sacraments Commission – No representative

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

Special Guest from Parish Mission Committee – Jo Zink

## ➤ Opening Prayer

## ➤ Welcome to the New Year and to New Members – (Daren)

Michelle Asbrock, Lisa Ciccio, Amanda Hinger, Michelle Meyer

## Parish Mission Update – (Jo Zink, Parish Mission Committee)

- ✓ Web page is up and active; Go to St. Max website for more information  
<https://www.saint-max.org/ParishMission>
- ✓ Keeping PC in the loop for our Parish Mission; supplied with a handout giving a summary of what will happen each night and various needs of the committee
- ✓ Mission will target adults and youth (grades 6-12), this is a family event
- ✓ Jack Rigert is from the John Paul II Renewal Center
- ✓ NET ministries for youth – Grades 6-12; NET ministries will work with Jack and develop their content for this mission; Sunday October 3, mini retreat will be offered for the youth as a preparation for the mission
- ✓ Sign up genius will be activated for volunteering; several subcommittees were identified and need leadership
- ✓ NET missionaries will need volunteer homes to host (sleep, shower, breakfast); there will be 12-14 young adults; Host families will need to take at least 2 members as they are on the buddy system
- ✓ NET team will need lunch and dinner on Monday and Tuesday of the Parish Mission
- ✓ What's next after the Mission ends? – opportunities need to be created for growth; This area needs a leader
- ✓ Need to identify next Parish Mission and leadership team
- ✓ **PC is asked to get the word out for this Mission to our Parishioners, to request help and to encourage attendance; please pray for the success of the Mission**

## ➤ **Pastor's Report** – (Fr. Jim)

- ✓ Beacons of Light – Needs and realities of Archdiocese are being assessed; Too many Church buildings exist and they are underutilized; September draft will be shown to Pastors, October Archdiocesan wide; Next summer new assignments will take place; for more information go to <https://catholicaoc.org/beacons-of-light>
- ✓ Statue Niches: contractors started on July 19
- ✓ Ruth Trentman has resigned her position as business manager; currently interviewing new people
- ✓ Baptismal Font; leaks 55 gallons of water per day; Two options are to pull entire font out or dig along water line path to find leak; A committee has been formed to discuss alternatives and options
- ✓ Childcare – we need parishioner help and no one has volunteered; Requests for help continue in the bulletin
- ✓ Rachel statue – has been temporarily moved
- ✓ Youth Group currently meets in Lounge (which is actually a storage facility); New change – designate rooms 16, 17 and 18 for the youth group to meet and make the three rooms into one space
- ✓ Youth Room and lounge need name changes, to properly reflect their function

## ➤ **Lightning Round**

- ❖ **Festival Update**
  - PC basket \$430 contributed - \$1250 retail value from Oakley (thank you, Daren)
- ❖ **Together We Grow update** (Fr. Jim)
  - Hoping to break ground this fall
- ❖ **Adoration** (Kathie)
  - Sent around sign-up sheet
- ❖ **Listening Sessions** (Chuck)
  - To be finalized; Ideas: Possibly 1/2 page once a month in bulletin – list names of PC members to contact; once per quarter be available in person; Include names and pictures in bulletin – short bio to let people know who PC members are; parishioners could email or call and leave a comment or concern
- ❖ **MAP Process (Daren)**
  - Work in progress
  - Different missions, purpose, accomplishments, planning worksheets; discuss timeline at next meeting; when does council want this information; more desirable in the spring or January perhaps
- ❖ **New Business**
  - American Heritage Girls – Butter braid fundraising request; Halloween weekend; unanimous PC approval

## ➤ Council/Commission Updates

### ➤ Finance Council (Keith Gehring)

#### Financial Report Fiscal Year-To-Date as of June 30, 2021

	<u>Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) \$ Variance</u>	<u>Favorable (Unfavorable) % Variance</u>
<b>Total Income</b>	<u>\$2,293,286</u>	<u>\$2,179,714</u>	<u>\$113,572</u>	5.2
<b>Total Expenses:</b>				
General & Administrative	1,512,382	1,586,636	74,254	4.7
Ministry & Liturgy	54,388	79,645	25,257	31.7
Religious Formation	33,388	110,800	77,412	69.9
Outreach	11,923	20,150	8,227	40.8
Facilities	291,519	304,155	12,636	4.2
Fundraising	29,698	50,000	20,302	40.6
Capital	267,494	6,550	(260,944)	(3983.9)
<b>Total</b>	<u>2,200,792</u>	<u>2,157,936</u>	<u>(42,856)</u>	-2.0
<b>Net Income</b>	\$92,493	\$21,778	\$70,715	

**Note:** Sunday Collections of \$1,832,998 are over budget by \$69,354. 52.7% via Faith Direct.

The Fiscal Year 2020/2021 Budget reflects Revenue in excess of Expenses in the amount of \$22K. Income Budget of \$2.180M and Expense Budget of \$2.158M.

#### Finance Council Areas of Focus and Reporting for FY 2021

- Monitor and report ongoing results of *Together We Grow* campaign.
  - We currently have \$1,086,425 in available funds for the project. \$944,512 is invested in an AOC note currently earning 1.45% interest. The remaining \$141,913 is invested in accounts at PNC Bank to be used for immediate needs.
  - Pledges total \$3,712,522; \$3,103,663 (84%) collected as of 5-31-2021.
  - The project was sent to bid in July. Bids will be received by end of July.
- Funding for the church roof replacement.
  - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years.
  - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
  - Bid received in February 2020 had a quote of \$1,005,550. 2<sup>nd</sup> bid in Jan '21 bid of \$689-764K.
  - As of June 30, \$251,204 has been collected for the roof replacement. \$248,952 is invested in an AOC note currently earning 1.45% interest. The remaining \$2,252 is invested in PNC accounts.
- Balance of the Contingency Fund as of June 30 is \$133,789. The funds are invested in an AOC note currently earning 1.45% interest.

#### Fiscal Year Accomplishments:

- Raise the Roof raffle on Fat Tuesday 2021, raised \$38,220 towards a new church roof.
- On Giving Tuesday, December 1, 2020, we raised over \$14,000 for the new church roof.
- Charity:
  - Catholic Ministry Appeal donations (\$111K) exceeded our goal by \$32,000. Half of that overage (\$16,018.50) was returned to St. Max to be used for church needs and charitable donations.
  - Because of funds brought in by use of the pink charitable giving envelopes and Finance Council approval to use some of the CMA overage funds for charitable donations, the outreach

allocation committee approved \$35,752 in donations to eight different charitable organizations in fiscal year 2020-21.

- Over \$129,000 was collected for St. Max designated collections (St. Vincent de Paul, Twinning, Lunch for the Homeless, Lenten Social Action Project) and archdiocesan special collections.
- Due to the generosity of parishioners, we were able to complete two capital projects this fiscal year
  - New flat roofs were installed on the Fr. Porter complex.
  - New fire panel was installed for the facility.
  - The cost for these projects was \$151,700.
- In April 2021 Finance Council approved a donation of \$100,000 to the *Together We Grow* campaign.

## ➤ **Worship and Sacraments Commission**

### ● **Updates:**

- Two new tables for the angel's statues were crafted and installed
- A permanent table for cremated remains and child sized caskets is being crafted
- First Friday Masses at 7:30pm will begin in October
- RCIA is in the process of being rebranded, "Becoming Catholic" – still under the finalization process
- Include Me! – Mass for persons with disabilities – being explored
- We decided now is not the right time to purchase a new indoor nativity set. We will explore this again in the future
- For now, we will continue to create online versions of the weekend Mass worship aids
- We are averaging 1900 people each weekend in attendance. Pre-Covid numbers are around 2400
- Music Ministry is undergoing a lot of effort to reboot all of our choirs. Choir Camp is August 9-12
- Music Ministry hired two parishioners as stipend musicians to assist with playing for Mass on the weekend and accompanying the choir. This will greatly assist Ron Miller, director of Music, since Holly Saddler's departure from the staff earlier in the year
- Our May "My First Church Tour" event was well received. Mary Ella is working with other staff members to create similar events for different age groups throughout the next year.

## ➤ **Outreach Commission** (Shari Skorz)

- Every week in bulletin – one day service opportunity will be included

## ➤ **Parish Life and Stewardship Commission** (Gerri Walsh)

- No current report

## ➤ **Committee Updates**

- ❖ **Twinning Liaison** (Dennis Blake)
  - No current report

## ➤ **Closing Prayer**