

# St. Maximilian Kolbe Pastoral Council Meeting

## Large Conference Room

April Minutes

April 7, 2021 – 7:10-8:50PM

### Pastoral Council Members Present

Ellen Paxton - Chair

Kathie Grace Roberts

John Prince – *via zoom*

Rose Wiedenmann

### Pastoral Council Members Absent

Dennis Blake, Adam Gecewich, Rich Inman, Daren Keenan, Cathy Marksteiner, Chuck Michael, Lisa Schafer

### Notable Others:

Fr. Jim Riehle – Pastor

Staff – no representative

Evangelization and Catechesis Commission – Andrew Tebbe

Outreach Commission – Shari Skorcz

Parish Life and Stewardship Commission – Tony Ferraro – *via zoom*

Worship and Sacraments Commission – Yuki Lauber

Finance Council – Keith Gehring

Recording Secretary – Dena Moulton

Special Guest – Jo Zink, Parish Mission

- **Opening Prayer / Mission Statement** (PC is praying for Worship and Sacraments Commission in April)
- **Parish Mission** – (Jo Zink)
  - ✓ November 7-9, 2021
  - ✓ Our parish mission takes place every 1 1/2 to 2 years
  - ✓ Three evenings are devoted to the mission; it is a mini retreat experience
  - ✓ This is an opportunity to renew and deepen our faith and increase our spiritual growth
  - ✓ Vision for this year's parish mission: create a powerful and safe family experience
  - ✓ Two specific target groups; adults and youth (6<sup>th</sup> – 12<sup>th</sup> grade)
  - ✓ Theme: Discover Love: You can't give what you don't have
  - ✓ Jack Riegert from JPPII Renewal Center – will be the speaker for the adult audience
  - ✓ Net ministries – will speak for the grade 6-12 audience
  - ✓ Personal relationship with Jesus is ultimate goal
  - ✓ PC is invited to consider how we will support this mission; pray about we can do
  - ✓ Next parish mission team is already needed upon completion of this mission; identify people this summer to help with next team
  - ✓ Pray for this mission's success; Word of mouth and invitation will assist with its success
  - ✓ Parish mission team currently consists of two parishioners and two staff members
- **Formation** – “The Search” Episode 7 (Kathie Roberts led this discussion)
- **Pastor's Report** – (Fr. Jim)
  - ✓ In March, dedicated large conference room to St. Patrick
  - ✓ RFY – worked very hard to revamp entire curriculum to meet needs of parishioners; hasn't been received as well as anticipated
  - ✓ 2<sup>nd</sup> Thursday of each month, St. Joseph reflection and benediction, all are welcome
  - ✓ Holy water font, might have another leaking issue
  - ✓ Covid related, our Bishop gives protocols and Fr. Jim follows

## ➤ **Lightning Round**

- ❖ **Together We Grow update** (Fr. Jim)
  - April 24 and 25, parish wide pitch for additional funds needed; need \$510,000 to close gap
- ❖ **Adoration sign-ups** (Kathie Roberts)
  - PC MEMBERS, PLEASE SIGN UP FOR ADORATION
- ❖ **Discernment** (Rose Wiedenmann and Lisa Schafer)
  - Process on target; will people be required to attend summit? – no – this is just a tool to help with discernment
  - Finance Council – 0 positions open
  - Pastoral Council – 4 positions open
  - Outreach Commission - 8 positions open
  - Worship and Sacraments Commission – 6 positions open
  - Parish Life and Stewardship - 5 positions open
  - Evangelization & Catechesis - 6 or 7 positions open
- ❖ **New Business**
  - If PC meeting falls the week after Easter, consider rescheduling. Too many people were absent this month.
  - 15 more pen pals needed; PC - 100% participation is encouraged
  - Vice chair, Adam Gecewich has accepted this position
  - Ellen – last PC meeting as Chair as she and her family are relocating to Indiana for new job opportunity. Daren will run PC meeting in May; Thank you Ellen for your service to PC and St. Max!

## ➤ Council/Commission Updates

### ➤ Finance Council – (Keith Gehring)

#### Financial Report Fiscal Year-To-Date as of February 28, 2021

	<u>Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) \$ Variance</u>	<u>Favorable (Unfavorable) % Variance</u>
<b>Total Income</b>	\$1,576,532	\$1,445,351	\$131,182	9.1
<b>Total Expenses:</b>				
General & Administrative	979,475	1,070,430	90,956	8.5
Ministry & Liturgy	32,092	50,597	18,504	36.6
Religious Formation	29,255	75,373	46,118	61.2
Outreach	7,423	13,433	6,010	44.7
Facilities	188,423	204,795	16,372	8.0
Fundraising	25,569	19,000	(6,569)	(34.6)
Capital	12,971	4,367	(8,604)	(197.0)
<b>Total</b>	<u>1,275,207</u>	<u>1,437,995</u>	<u>162,788</u>	<u>11.3</u>
<b>Net Income</b>	\$301,325	\$7,355	\$293,969	

**Note:** Sunday Collections of \$1,200,658 are over budget by \$58,104. 54% via Faith Direct.

The Fiscal Year 2020/2021 Budget reflects Revenue in excess of Expenses in the amount of \$22K. Income Budget of \$2.180M and Expense Budget of \$2.158M.

#### Finance Council Areas of Focus and Reporting for FY 2021

- Monitor and report ongoing results of *Together We Grow* campaign.
  - We currently have \$954,439 in available funds for the project. \$938,074 is invested in an AOC note currently earning 1.6% interest. The remaining \$16,365 is invested in accounts at PNC Bank to be used for immediate needs. Archdiocese holding \$44K (and growing) until next release.
    - Pledges total \$3,452,742; \$2,885,344 (84%) collected as of 1-31-2021.
    - The Schematic Design phase of the project is completed. We are currently in the design development phase. The next step is construction documents.
- Funding for the church roof replacement.
  - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years.
  - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
  - Bid received in February 2020 had a quote of \$1,005,550. 2<sup>nd</sup> bid in Jan '21 bid of \$689-764K.
  - As of February 28, \$223,531 has been collected for the roof replacement. \$155,836 is invested in an AOC note currently earning 1.6% interest. The remaining \$67,695 is invested in PNC accounts.
- Balance of the Contingency Fund as of February 28 is \$111,800.
- Porter Center flat roof replacement new bid at \$115K. This and fire panel contracts still being worked.
- 2021-22 Budget being worked. Present to FC on Feb 20 and to Pastoral Council in May.

➤ **Worship and Sacraments Commission**– (Yuki Lauber)

- Presentation of the Gifts to be reinstated on Holy Thursday with new covered vessels.
- The Archdiocese updated their pandemic guidelines, so we are working implement those ASAP, including:
  - Holy Water returning to the font on Holy Saturday
  - Hymnals for weekday Masses and Redbooks can be put back in the pew racks again soon after Easter
- Preparing for First Communion beginning of May
- Church Tour - young family event at the end of May
- The Last 6:30am Sunday Mass will be May 30, 2021. This makes one year since we began it.
- Confirmation Masses for next year - Dec. 4, 2021 & April 30, 2022

➤ **Outreach Commission** – (Shari Skorcz)

- Identify ways to show gratitude to the following ministries in 2021/22 (will develop a plan for each ministry in future meetings)
  - Stephen Ministry Leadership Team (visit a meeting with a plate of cookies)
  - Prayer Shawl (visit with a plate of cookies)
  - OAC (visit with a plate of cookies)
  - St. Vincent DePaul (visit with a plate of cookies)
  - Surviving Divorce (a thank you note to all on leadership following completion of a series)
  - Financial Peace University Peace University (a thank you note to all on leadership...)
- Quarterly Newsletter for 2021/22 to distribute to all outreach ministries. Would require an individual to take the lead. Will consider this once new commission members in place.
- Festival Basket – Combining with OAC; Family Game Night theme
- Video – Maureen working to collect photographs from all outreach ministries. Going to work with Sarah to create something with these photos.
- Beginning conversations about ways to engage young people more intentionally in the corporal works of mercy of our parish.

➤ **Parish Life and Stewardship Commission** – (Tony Ferraro)

- Cheerful Giver –Julie is following up with a third grader for a recently started charity. We could also recognize the building of the new cross by Larry and team.
- St Max has grown by over 100 families since start of pandemic. We will be catching up with welcome events: May 15, May 22, and June 12. Need volunteers to sign up. Probably pre-packaged sandwiches and waters.
- Michael will be sending a video link out that shares insights into how to be a Welcoming Parish and good Stewards from the Director of Stewardship in the Archdiocese.
- Trivia night date: June 26<sup>th</sup>; Theme is 80's night

➤ **Evangelization and Catechesis Commission** – (Andrew Tebbe)

- No report this month

➤ **Committee Updates**

❖ **Twining Liaison** (Dennis Blake)

- Finance indicated we have received roughly \$2400 since our last meeting. We reviewed what had been paid out and what was still to be completed. Science Lab and Solar will cost \$5513, and we expect to approve this to be transferred at the next meeting as we are still about \$200 short.
- Rebids have come in for the PA System increasing to \$10,178 and the Windows rebid at \$9700.
- The Bibles have still not yet been translated and Father Henry is still in possession of the money sent for this project. He is very frustrated and is looking into the delay.

- St Patrick has established a Twinning Committee, and they will work with Fr Henry Agit who will be the Chair of the committee. Other Members of the committee are Fr. Israel Angiro, David Okwi, Julius Epudu, Emmanuel Okello, Joyce Marga Alaso, and Robert Enyuru.
- The committee is already talking about another Immersion Trip in 2022 and will be putting a small group together to research. It was discussed that we would like to have the last group put on a small presentation to Parishioners in hopes of encouraging a few to go along on the next trip. The group will need to be limited due to transportation issues, which group researching will suggest.
- We have put together a nice Thank You Card for all those who donated to the OX Plow project and Fr Simon Peter will be writing a note and sending them out in the next month or so.
- The Dedication of the St Patrick Conference room on St Patrick's Day went well. Several Parishioners attending the 8:30 Daily Mass attended, and all had a great time.
- Finally, Connie Spotts reported that we are still in need of 25 Pen Pals for new Catechists at St Patrick's. There will be a table set up in the back of Church after Mass (Saturday and Sunday March 27 & 28). It was discussed that sending the letters and small packages ranges from \$200 to \$400 per shipment depending on the delivery method, with USPS being the most reasonable but not necessarily the most reliable. Looking at ways to "ask" for help when sending letters.

## ➤ Closing Prayer