

**St. Maximilian Kolbe Pastoral Council
Meeting Minutes
August 1 2018, 7:00 – 9:00 PM**

Attendance:

- Jerry Pater - Presider
- Brett Boutwell
- Tom Collins
- Julie Duffy
- Rich Inman
- Cathy Marksteiner
- Chris Palac
- Ellen Paxton
- Betty Ann Quinn
- Tim Wurth

- **Absent:** Kevin Walsh, Chris Zevallos

Notable Others:

- Fr. Jim Riehle – Pastor
- Sarah Merkel – Parish Staff
- John Monroe – Finance Council
- Lori Walters - Parish Life & Stewardship Commission
- Kathleen Garrison – Outreach Commission
- Adriana Inman – Worship & Sacraments Commission
- Lisa Kaine – Recording Secretary

Opening Items:

- Formation: "Becoming A Parish of Intentional Disciples". Finance Council will be reading the same book and will be on the same schedule as Parish Council.

Lightning Round:

- Adoration calendar sent around by Chris Palac: PC signs up for Saturday at 1 PM.
- PC meeting minutes: Posted to the St. Max website each month (minutes to include decisions and to-do items).
- Praying for Outreach Commission this month.
- Sarah Merkel went over log in for PC members.
- PC Common By-Laws: Lakme and Stephanie working on final document; a draft version is on the website.
 - TO-DO: Asking commissions to report where they stand on By-Law changes .Any differences from Common By-Laws will be in an appendix.
- Review of Consensus Model: no outright voting, instead thumbs up, down, or sideways. If anyone indicates thumbs down, be prepared to articulate why you don't want to "vote" yes.
- St. Gabe's fundraiser of selling candy bars. Sales benefit St. Gabe's and fair wage farmers. There was discussion about whether the Fair Trade wording is a political statement. However, St. Gabe's is our parish school, they have had this same fundraiser

previously and many Catholic schools and parishes have partnered with this candy company. Consensus – approved.

- Ministry Annual Planning (MAP) - John Monroe. The wording was changed to address concerns that the form was too corporate. This is part of the strategic plan formerly known as the PATH. MAP is a chance for self- reflection of ministries and a way for ministries to communicate with commissions.
 - TO-DO: Commissions will let Jerry know when they are ready to have Jerry or another committee member attend their meeting to explain MAP. The timeline is to have MAP introduced to all committees/ministries by December and to fill out the forms by June.
- Campus Steering Committee – Letter from Father Geoff. Construction cannot go forward until at least 50% of the money needed has been collected. Discussions will be tabled until Father Riehle has been apprised of all details.
- Day of Reflection- Aug. 25. PC members are strongly encouraged to attend (pictures will be taken at that time).

Parish Council Committee Updates

- MAP – Ministry Annual Planning. Tom Collins volunteered.
- Campus Safety- Cathy Marksteiner volunteered to take over program started by outgoing members Mary Ann Ridenour and Yvette Schnegg.
- PC Listening- One of PC goals is to establish a way to communicate with parishioners. Julie and Rich will forward questions to commissions. The PC member who takes the question will be responsible to get back to the parishioner. Julie presented breakdown of previous sessions re types of comments, interactions per mass time, etc. Propose to have listening sessions quarterly (August, November, February and May – need to coordinate with Sarah Merkel).
 - TO-DO: PC members need to let Julie know what mass they typically attend.
- Leadership Discernment: Chris Zevallos will lead with Brett Boutwell assisting. This past year went very well, especially with on-line nominations. There is still room for improvements.
 - TO-DO: Need a first year PC member to volunteer.

Council/ Commission Updates

• Finance Council

- For the entire year budget, ahead by \$61K; total income \$66k above budgeted.
- Restricted donations (such as Drive down the Debt and Raise the Roof) collected more than budgeted.
- Facilities costs \$31k over budget due to heating/cooling repairs and landscaping.
- Capital expenditures such as computers, server, and sidewalk replacement were more than budgeted.
- Budget will be very tight for 2019.

• Worship and Sacraments Commission

- No drastic changes are planned.

• **Outreach Commission**

- Four new members- fully staffed.
- Voting on proposal to feed the homeless in OTR.
- Outreach allocation committee makes decisions on how to disburse funds, allowing commission to focus on ministries.

• **Parish Life & Stewardship Commission**

- Three new members.
- Formation – reading “A letter by Pope Francis...”
- Upcoming events: parish picnic on Sept. 9 and Steak Fry on Oct. 13.
- Updating welcome folder.

• **Evangelization & Catechesis Commission**

- Four new members but still understaffed (offered for 3rd year member to stay another year.
- Discerning new chair.
- Backyard Bash, held on July 27 was well received (~400 people attended).

Pastor's Report

- Thanks to everyone, especially staff, for helping him get acclimated.
- Father Jerry Morgan from Unbound was pleased with the responses and friendliness of our parish.
- Two significant staff changes: Jeremy Helmes and Zach Hinger re leaving on August 10 and end of August, respectively. Prayers asked as we fill those positions and 3 other open positions and 4 staff members in new roles.
- Please do not give cash to people asking for money outside of the church. Parishioners are encouraged to refer them to the Saint Vincent DePaul Society.