

# St. Maximilian Kolbe Pastoral Council Meeting Minutes

## June 2, 2010

**Call to Order** - Meeting called to order at 7:02 p.m.

**Attendance** – Mark Bange, Dale Bottoms, Ann Brinkman, Lisa Brown, Christy Burke, Pat Davenport, Rev. Geoff Drew, Beth Gralton (Recorder), Janet Hazelbeck, Brad Johnson, Tom Kanoza, Michelle Meyer, Jackie Pham, Scott Stauber, Tim Wieck, Mary Ella Wielgos.

Guests: Terry Schneeman and Larry Burkart

Absent: Lori Falke, Hope Frost

Congratulations new pastoral council members Mark Bange, Lisa Brown, Christy Burke, and Mary Ella Wielgos.

**Opening Prayer, Gospel Reflection** – Tim led us in an opening prayer. Dale read the Sunday Gospel and led the discussion.

**May Minutes** - approved by e-mail.

### **Pastor's Report** –

- Dec 25<sup>th</sup> and Jan 1<sup>st</sup> will fall on Saturday. Fr. Geoff requested feedback from PC on canceling confessions and 4:30pm vigil Mass on these days.
- No PC dates on upcoming parish calendar for other than 1<sup>st</sup> Wednesday of the month meeting. If additional dates are needed, PC needs to get with Caron Bergen.
- Fr. Geoff felt there may have been some misunderstanding regarding the use of the sandwich board sign outside the Fr. Porter Complex. He has been using the sign to post various religious tidbits. He asked PC if this should continue, or should various parish activities/groups have use of the sandwich board sign. If so, how do we fairly determine week-to-week utilization of the sign?
- Youth minister down to 2 candidates. Fr. Geoff expects a decision within a week.
- Music minister down to 3 candidates, who are expected to audition this next week. The final selection is expected to occur within a week after the auditions.
- There are currently 3159 families, which indicate a slight increase.
- We paid \$148k in interest this year. The interest rate dropped from 7% to 6.5% January 1, 2010.
- Asked and received permission from archdiocese to pursue another lending agency to get lower interest rate.
  - New loan still guaranteed by archdiocese
  - Plan to make principal payments \$5-6k weekly to save thousands of dollars in interest, and pay loan off much quicker.
- Day of reflection for PC – PC will have to plan it this year
- Governance model out to parish leadership for reaction/comment
- PC goals for next year regarding model
  - Formation of commissions
  - Archdiocese has job descriptions for different commissions
  - Review of model after 1 year
  - Training of leadership is essential, as we need to get PC meeting down to 90-minute meetings.

### **Standing Business** –

- Financial information/discussion
  - June meeting was 1<sup>st</sup> and last chance to review and approve budget.
  - Repair of current sound system not budgeted, but have reserve monies from this fiscal year.
    - Fr. received three bids ranging from \$20k - \$80k.
    - PC wanted to insure we asked for performance guarantee.

- Ongoing maintenance, rehabilitation, and restoration (e.g., parking lot, roof on Fr. Porter Complex and HVAC). In October, the finance council will complete a 10-year plan for these type projects. They expect the plan will call for a \$50k-\$80k/yr reserve to budget projects.
    - Current budget has \$26k maintenance reserve, and finance council recommended increase to \$60k for 2011 budget.
  - Analyzing the financial impact of leasing vs. purchasing larger pieces of equipment such as copy machines, scissor lifts, speakers, etc. Purchasing a large ticket item would immediately lower our ability to make a principal payment and, over time, effectively increase interest payments, whereas renting would allow for smaller, monthly payments and effectively allow more money to be paid on the principal balance.
  - Suggested the potential of compiling a database of parishioners, who may be willing to perform maintenance services (e.g., painting). Perhaps this would be appropriate through Stewardship.
  - Finance council to get back to PC on \$3900 increase line 1230.09 Stewardship Envelopes.
- Stewardship Report
    - Kiosk – not back to Fr. yet
    - Janet get back to Tom and Fr. on stewardship committee request regarding ministry fair
  - PC discernment
    - Fr. happy with the PC discernment process.
      - Easter Sunday is on April 24<sup>th</sup> next year. Traditionally, new PC members are discerned on Pentecost Sunday, which will be the second week of June in 2011. Consequently, newly discerned PC members would not attend the June 2011 meeting.
      - Fr. asked PC members to give this some thought to see if they would recommend making any changes.
    - Ann asked PC to look at changing future PC meetings from Wednesday, so we don't exclude potential PC members who travel extensively as part of their job.
    - PC bylaws state only one member from a household at a time can serve on PC.
      - Husband and wife were both discerning for PC, and one had to remove name from consideration. Violation of bylaws would only occur if both names drawn out of hat.
      - Tom proposed a subcommittee look at this aspect of the PC discernment process.
  - LRAP status – Tabled to next meeting in August.
  - Parish picnic
    - Date set as August 15<sup>th</sup> from 4-7pm to correspond with St. Maximilian Kolbe feast day.
    - Parish picnic responsibility
      - Parish picnic chair – Dale
      - Set-up/clean up - Scott/Mark/Mary Ella
      - Games – Lisa/Lori
      - Food – Brad/Dale/Jackie
      - Entertainment – Michelle/Christy
    - PC subcommittee to start planning for future parish picnics
      - Fr. - Who assumes primary responsibility?
      - Perhaps a collaborative effort to involve more groups
      - Volunteer recognition event in the future?
  - **New Business -**
    - Tom Kanoza will be the new PC president. Thanks to Tim for all his work as outgoing president.
    - Fr. McCarthy's farewell picnic scheduled after the noon Mass on June 27<sup>th</sup>.

**Misc discussion –**

- Set-up committee to look at PC minutes approval process (e.g., timeline, does a no response mean approved?)

**Closing Prayer** – Fr. Geoff led us in a closing prayer.

**Adjournment** – Meeting adjourned at 10:17pm.

**Next Meeting** – Wed Aug<sup>4th</sup> at 7:00pm in the conference room.