

St. Maximilian Kolbe Pastoral Council
Meeting Minutes
2 October 2013

Attendance:

- Maribeth Gieske – Presider
- Jim Kelczweski
- Barb Klinkhammer
- Eric Saddler
- Darrel Maddox
- Chuck Michael
- Helen Mond
- Debbie Sander
- Kurt Zink
- Erich Krammer

In absentia:

- Julia Miller
- Patti Harkins

Notable Others:

- Fr. Geoff Drew – Pastor
- Fr. Jim Romanello – Parochial Vicar
- Holly Moran – Pastoral Associate
- Rich Tereba – Finance Council
- Sue Malek – Faith Alliance
- Chris Kline – Acting Secretary
- Jim Linde – Outreach
- Debby Kellner – Chairperson, Worship
- John Pucke – Evangelization & Catechesis
- Jeff Lower – Parish Life & Stewardship

Reflection:

- Barbara Klinkhammer

Pending Items:

- September minutes approved online.
- Chris Kline welcomed as Acting Secretary.

- New schedule distributed, seven days to approve minutes. Responsibility of council members.
- Eric has PC page up and running, members must register accordingly. Contact angie@saint-max.org. Goal is to transition material distribution to web site.
- Catholic Stewardship Consultants report update was distributed.
 - Fr. Geoff asks to make sure that ministry leaders are contacted those who have expressed interest. Very important. Continuing process.
 - Comprehensive, yearly report.
 - 25% rate response for active families, seemed reasonable for first year.
 - Expects process to grow over time.
 - Parishes have reached out to us for feedback on process.
 - Attend Mass will not be an option in next year's issue, simply expectation.
- Unified By-laws
 - Standardized by-laws for councils and commissions.
 - Potential volunteer: Holly Saddler.
- Budgeting Process
 - No update.
- Parishioner Calls
 - Sheets have not been returned to Fr. Geoff. Researching, need to reach previous council members.
 - Many calls go to voicemail.
- Adoration
 - Sign-up sheet distributed for Saturday 1-2p slot.
- 40 Days for Life
 - Reminder, many times filled.
 - During forty days, St. Max has all Wednesdays.

Council/ Commission Updates:

- Finance Council
 - Glitches with new accounting software are worked out. Requires nomenclature/ account number updates.
 - Quarterly report is not available yet, will be available next month. Will be simplifying it.
 - Annual report to parish will be available in November.
 - Considering refinancing loan, getting offered lower interest rate, could save \$30k in interest over four years.
 - Tuition assistance for employee's children has been discussed in Finance Council.
 - Developing recommendation on seminar/ training reimbursement procedure.

- Estimated cost of hand bells, \$10k. Considering fundraising options. Likely to surface with Pastoral Council, will need to consider whether earmarked solicitation/ donations will be permitted.
- Go see Changing Habits.
- Worship Commission
 - Approved plans for flower donation proposal.
 - Approved guidelines for liturgical minister attire.
 - Hans Schade is resigning from Worship Commission. Will not replace until term is over in June of 2014.
 - Conducted Holy Day mass survey. Will cross-communicate mass times with other local churches.
 - Upcoming Day of Renewal.
 - Will be reviewing verbal announcement policy.
- Outreach Commission
 - Reviewing use of social media for communicating.
 - Considering collaborating with Worship Commission on utilization of gathering space.
 - Reviewing CMA distribution/ Tithing allocations. St. Raphael's will be January tithing beneficiary.
 - Considering exit quotes.
- Parish Life/ Stewardship Commission
 - Considering approach for volunteer thank you event.
 - Fashion show may be resurrected.
 - Chili cook off is November 10th. Will tie in with Welcome Weekend.
 - Play tickets will include appetizers.
 - Fellowship Weekend program is one year old.
 - Will be rotating PC meeting attendance.
 - Upcoming parish life survey, scheduled for next fall. Possibly bottom up? What talents do you have, and how can we leverage them in our community?
- Evangelization/ Catechesis Commission
 - Still in formation.
 - Reviewing member qualifications, basing on servitude attributes.
 - Will be contacting ministry leaders to make sure understand formation process, schedule, etc.
 - Will be bringing in Religious for fellowship weekends.

Sub-committee Updates

- Campus Plan Committee
 - Reviewing/ reflecting on ideas/ priorities, etc.
 - Considering Path items.
 - Also considering budget constraints.
- Leadership Renewal Committee
 - Needs 1st year volunteer to make sure that proper learnings happen.

- Path Update
 - Will be conducting review with Pastoral Associates.
 - Revisiting scorecard.
 - Tom Kanoza is seeing many possible grant opportunities. Looking for volunteers to help write grants. Time consuming process. Considering bulletin entry.
- Fundraising Policy for Hosted Events
 - Chuck is reviewing. Current process limits fundraiser for own coffers, once per year. No limit on charitable fundraisers.
 - Personal/ non-parish related fundraisers are not allowed.
 - Will be documenting procedure.
 - St. Gabriel is only grade school with permissions.
- Gym Floor
 - Considering upgrade, possibly in July.
 - Will be reviewed by PC and Archdiocese.

Faith Alliance – Sue Malek, Director of Outreach (Member of Crestview Presbyterian, husband is St. Max parishioner)

- Non profit that encourages collaboration among seventeen churches in the West Chester community
- 'Local Neighbor Needs/ Local Christian Response'
- St. Max currently participates in some events, including the Interfaith Hospitality Network and the Summer Lunch Program
- Encourages collaboration between seventeen local churches
- Key programs include:
 - Stepping Forward – Signature Event – Free community dinner open to all, each Tuesday
 - Summer Lunch Program – serves lunches to Lakota school children who get free lunches during the school year throughout the summer at strategic locations. Per Fr. Geoff, some beneficiaries are indeed St. Max parishioners.
 - Whiz Kids – tutoring program for at risk youth.
 - Upward Sports – National sports league for basketball, flag football and cheerleading. Christian-based, equal playing time, etc.
- Offers cross-promotion on web site.
- Learn more at www.thefaithalliance.org.
- Will be presenting to Outreach Commission for consideration.
- Presented to Pastoral Associates earlier today.

Pastor's Report

- Julia's surgery went well. Hooray!

- Considering six council chairs to lunch with Pastoral Associates to review open items and promote sharing, Path review, etc. Scheduled for last Wednesday in October.
- Asking councils and commissions to review a potential parishioner/organizational covenant.
- Council is getting feedback on speed bumps are not popular. Will be removed for snow removal.
- Fr. Geoff is encouraging families to better plan around RFY deadlines.
- Fr. Geoff encourages families to use envelopes to help verify Mass attendance, which is needed for Godparent and other sacramental roles.