

St. Maximilian Kolbe Pastoral Council Meeting Minutes – September 5, 2012

Attendance: Mark Bange, Lisa Brown, Christy Burke, Fr. Geoff Drew, Matt Dollard (absent), Maribeth Gieseke, Patti Harkins, Jim Kelczweski, Chris Kline, Barbara Klinkhammer, Fr. Matt Lee, Chuck Michael, Julia Miller, Debbie Sander (absent)

Pastoral Associates: Carol Heuser

Finance Council and Commission Representatives: Connie Michael and Chris Smith (Finance Council), Jeff Lower (PL&S Commission), Rose Wiedenmann (Worship Commission), Jim Linde (Outreach Commission)

Pending Issues:

- August 2012 PC meeting minutes were approved online.
- Fr. Geoff is contacting all the attendees to get feedback on Day of Reflection program. *The Path Action 6.4.1*
- The goal of the chapel reconfiguration is not to move the tabernacle, but this could be a consequence of the conversion. The tabernacle should be prominent and central, and fixed in place. Fr. Geoff presented some considerations on this sensitive topic:
 - Our tabernacle is not currently prominent, central or fixed in place in the chapel.
 - If the tabernacle is in the church, there would not always be quiet time in front of the Eucharist.
 - There is a benefit to keeping the tabernacle in the chapel, as we can provide 24 hour security.
 - If tabernacle stays in the chapel, we could just secure in the present location.
 - If we reconfigure the chapel, perhaps we could add a place for votive lights.
 - Could we have 2 tabernacles? It is not possible for one tabernacle to be fixed, prominent and central in both the church and chapel.
 - The tabernacle does not need to be in the church. We gather around the consecrated altar to celebrate the Eucharist.
 - There is not a timetable regarding the chapel reconfiguration. Fr. Geoff asked the Worship Commission and PC members continue to pray. *The Path Action 6.7.1*
- Pastoral Associate for Outreach Commission – Holly Moran from St. Ann's was recommended by the search committee and she accepted. She will be working 20-25 hours/week after Jan 1st.
- Distribution and Use of Stewardship book – Hoping to get the book delivered soon. The book is divided into 6 sections of reading. The OC and E&C will not be doing at this time, as they are in the formation process. WC also indicated they will not be participating at this time. Rose will go back to WC and ask why not going to participate.
- Budgeting process – Subcommittee has not yet met. FC believes the change needs to occur within the parish staff not FC, as the budget input to staff happens before going to FC. PC needs to say what they will do to start changing the process. How is PC going to have more input in the beginning rather than just rubber stamping in end? *The Path Action 6.5.1*
- Eucharistic Adoration as parish leadership is scheduled on Saturdays at 1pm.

- Parishioner Contact Process – Right now there are 23-24 people willing to make phone calls to parishioners in preparation for our parish's 25th anniversary next year.
- Leadership renewal subcommittee – Mark will be sending an email to the council/commission chairs to get volunteers involved and staff member involved (Angie). *The Path Action 6.4.2*

The Path:

- Ministry leader training update – Feedback from September 4th meeting indicated attendees liked having a theme. One attendee felt there should be introductions of strategic members on the Governance Model, and another felt the approach lacked personal contact with parish staff (e.g., if you want to do anything, read the rules first). There was also a comment that people seated in the back of the gym couldn't hear the presentation and video. *The Path Action 6.4.2*
 - Ministry leaders no longer receive binders of parish policies and resource information, as Angie is in the process of posting all this information on the St. Max website.
 - As FC does not recruit ministry leaders, PC agreed that they do not need to attend the ministry leader training.
 - PC agreed that not all PC members need to attend the ministry leader meeting, but they do need to have some representation.
- Christy prepared the draft pamphlet of *The Path*, and Angie added some graphical enhancements. Christy needs to get back with Angie before the pamphlet is ready to send to the parish staff and PC members. *The Path Action 6.4.9*
- There were several parishioners who discerned for PC and WC, but their names were not pulled out of the hat to serve this year. Carol Heuser received a list of these parishioners to contact for interest in potentially serving on the E&C Commission. Jeff Lower asked for a list of these parishioners, as PL&S Commission is in need of members to replace parishioners rotating off this commission. Cindy Ulm also has the list of people who discerned for PC/WC in the last three years. *The Path Action 6.4.3*

Subcommittee Updates:

- Unification of bylaws for councils and commissions – Subcommittee has not met yet. They will try to meet this month.
- Subcommittee felt it is not in our best interest to do debt elimination campaign. Instead, they felt a 10-year capital campaign may be more successful. New FC members provided historical information on what worked or what met resistance. The subcommittee felt the approach now would be to provide information back to parishioners on needed projects and start gathering ideas on best way to go about fundraising. *The Path Action 6.5.4*
- Boosters – Nothing new to report at this time. However, PC members have heard some Boosters felt they were being singled out on the requirement for all children to be current in religious education. There was a misconception that children involved in the music ministries did not need to meet this requirement. Christy confirmed prior to the meeting that all children involved in music ministries were also required to be current on religious education. It was not a Boosters specific rule.

- Policy for Fundraising Activities on St. Max Campus – Draft Fundraising Policy/Guidelines was sent out to the parish staff, councils and commissions for comment. PC was asked to think about the draft policy/guidelines, and table discussion for a future meeting.

Councils and Commissions:

- Finance Council:
 - Actively recruiting for a recording secretary
 - FC has 4 new members, so they are looking at staggering terms to maintain consistency and continuity.
 - There are now 293 parishioners/families using Faith Direct, which represents a 30.52% conversion from the previous ACH automatic payment system. The offertory contributions from Faith Direct are at ~\$40,000.
 - 326 parishioners/families are using Kroger cards for St. Max, which have resulted in about \$8000 this past quarter.
 - Fr. Matt is resurrecting vocation's committee, which did not have funds allocated in this year's budget. The vocation committee will receive \$1200 this year.
 - FC wanted to eliminate the line item for blankets purchased as gifts. This item was tabled for a future meeting.
 - FC will look into publishing the St. Max expense pie chart by Governance Model in the October *Modern Saint*.
- Worship Commission did not have anything to report.
- Outreach Commission finished their bylaws.
 - In November commission members will get together with all ministry leaders.
 - The OC will use Strategy-On-A-Page (SOAP) to focus their needs for 2013-2014.
- PL&S Commission has changes and is re-organizing. There 1st priority is to get their bylaws done.
- Evangelization & Catechesis Commission now has John Pucke as their Chair.
 - October will start looking at documents.
 - The E&C Commission is still in the inviting stage.

Pastor's report:

- MTCES and St. Gabriel's consolidated school have waiting lists for St. Max parishioners. Active parishioners are being forced to move to another parish to get in-parish tuition. Children of non-active parishioners are getting grandfathered into MTCES and St. Gabriel's, while actively involved families in the parish are not able to get their children enrolled. People not being held accountable for active parish involvement.
- Fr. Geoff asked how we are going to keep asking for more money. Should St. Max continue with business as usual or would we be better served promoting the concept of tithing? *The Path Action 6.4.4*
- Fr. Geoff wanted to thank you all the council/commission members for attending. This is the first meeting with all represented.

Meeting adjourned: 09:30 pm

Next meeting is Wednesday, October 3rd at 7pm in Youth Room